



COLLIN COUNTY, TEXAS

ADDENDUM No.

Two (2)

RFP NO. 04216-12

REQUEST FOR PROPOSALS

FOR

**Historical Records Restoration and Preservation**

DATE: July 31, 2012

NOTICE TO ALL PROSPECTIVE BIDDERS:

YOU ARE HEREBY DIRECTED TO MAKE CHANGES TO THE REQUEST FOR PROPOSAL IN ACCORDANCE WITH THE ATTACHED INFORMATION.

Delete: 5.11.14 Index to Criminal Cases – Year 1846-1894, 17 ¾” x 11 ¼”; Volume 1  
Quantity: Approximately 1book; Average Sheets 185

Replace with: 5.11.14 Index to Criminal Cases – Year 1846-1894, 17 ¾” x 11 ¼”; Volume 1  
Quantity: Approximately 1book; Average Sheets 185, Remove Laminate

Remove: 5.11.8 Index to Judgment Records – Year 1800’s, 17 ½” x 11 ¼”; Volume 1  
Quantity: Approximately 1book; Average Sheets 24

Remove 5.11.9 Index to Judgment Records – Year 1800’s, 15 ½” x 10 ¼”; Volume 2  
Quantity: Approximately 1book; Average Sheets 26

Delete: 5.12.5 All sheets shall be individually encapsulated in an archival polyester pocket. Offeror must use archival quality polyester as approved by the Library of Congress. Polyester shall be 1.5 mil thick with lay flat design. Polyester shall be welded closed on all sides to prevent invasion of atmospheric pollutants. Pocket dimensions shall match the “book block” dimensions, with a 1-1/4” binding margin add on.

Replace with: 5.12.5 All sheets shall be individually encapsulated in an archival polyester pocket. Offeror must use archival quality polyester as approved by the Library of Congress. Polyester shall be a minimum of 1.5 mil thick with lay flat design. Polyester shall be welded closed on all sides to prevent invasion of atmospheric pollutants. Pocket dimensions shall match the “book block” dimensions, with a 1-1/4” binding margin add on.

Delete: 5.12.6 Volumes shall be rebound in Archival Quality County binders Disaster Safe (fire, smoke and water resistant) include stainless steel mechanism, LIFETIME WARRANTY AGAINST RUST, FIVE YEAR WARRANTY AGAINST MANUFACTURER'S DEFECT, (all warranties shall be in writing), genuine leather spine and imitation leather cover boards. Due to the added archival polyester pockets, each volume shall be divided into two or more volumes and imprint shall include pages within. Each Spine shall have four single hubs and shall be stamped in gold permanent foil and guaranteed not to fade or wear-off.

Replace with: 5.12.6 Volumes shall be rebound in Option (1) Archival Quality Binders include stainless steel mechanism, LIFETIME WARRANTY AGAINST RUST, FIVE YEAR WARRANTY AGAINST MANUFACTURER'S DEFECT, (all warranties shall be in writing), genuine leather spine and imitation leather cover boards. Option (2) Archival Quality Disaster Safe Proof Binders (fire, smoke, and water resistant) include stainless steel mechanism, LIFETIME WARRANTY AGAINST RUST, FIVE YEAR WARRANTY AGAINST MANUFACTURER'S DEFECT, (all warranties shall be in writing), genuine leather spine and imitation leather cover boards. Due to the added archival polyester pockets, each volume shall be divided into two or more volumes and imprint shall include pages within. Each Spine shall have four single hubs and shall be stamped in gold permanent foil and guaranteed not to fade or wear-off.

5.12.6.1 Each binder shall include the Collin County Logo with the inscription of "District Clerk".

Delete: 5.12.11 All sheets shall be digitally scanned at 300 DPI or greater or greater, grayscale (256 gray-levels) and saved as single page group 4 TIFF files on Kodak Preservation DVD Model 51125. Offeror shall save files in a directory which is the volumes name and file name shall be the page number. Offeror shall provide scanning services within guidelines set forth by the Library of Congress, "Preservation Quality Images".

Replace with: 5.12.11 All sheets shall be digitally scanned at 300 DPI or greater resulting in the highest readable quality, grayscale (256gray-levels) with the option of color and saved as single page group 4 TIFF files on Kodak Preservation DVD Model 51125. Offeror shall save files in a directory which is the volumes name and file name shall be the page number. Offeror shall provide scanning services within guidelines set forth by the Library of Congress, "Preservation Quality Images". The base price shall include grayscale. **Any additional cost for color shall be listed in the field available for each line item.**

5.12.11.1 Offeror shall provide samples of 300 DPI and greater of grayscale and color.

PLEASE NOTE ALL OTHER TERMS, CONDITIONS, SPECIFICATIONS DRAWINGS, ETC. REMAIN UNCHANGED.

SINCERELY,  
FRANKLIN YBARBO  
PURCHASING AGENT